



## THE CITY OF EAST ORANGE

### Job Posting

<b>Job Title:</b>	<b>Animal Control Officer</b>	<b>Job Category:</b>	Classified
<b>Department/Group:</b>	Health and Human Services	<b>Job Code</b>	00264@
<b>Location:</b>	City Hall - New Street	<b>Travel Req'd</b>	LOCAL
<b>Level/Salary Range:</b>	\$19.55 - \$30.32	<b>Position Type:</b>	Part -Time
<b>HR Contact:</b>	Shatera Smith	<b>Posting Period</b>	8/10/2016 – 8/24/2016
<b>Applications Accepted By:</b>			
<b>Fax or E-mail:</b> 973-673-3172 <a href="mailto:shatera.smith@eastorange-nj.gov">shatera.smith@eastorange-nj.gov</a>  <b>Attention:</b> <b>Animal Control Officer</b>		<b>Mail:</b> Shatera Smith Department of Human Resources The City of East Orange NJ 44 City Hall Plaza East Orange, NJ 07018	
<b>Job Description</b>			
<b><u>Role and Responsibilities</u></b>  Under the direction of the Health and Human Services Director, the Animal Control Officer handles, captures, and when necessary, humanely destroys wild and strayed domesticated animals and birds; cares for impounded animals; cleans and maintains the impounding facility; may take the lead over one or more Assistant Animal Control Officers; as well as, related duties as required.			
<b><u>Qualifications and Education Requirements</u></b>  One (1) year of experience in animal control. Must possess a current and valid certificate as an Animal Control Officer issued by the New Jersey Department of Health and Senior Services <b>NOTE:</b> Appointees may be required to complete a course and obtain certification in the Chemical Immobilization of Animals and possess a certificate as a Certified Animal Cruelty Investigator issued by the New Jersey Department of Health and Senior Services.			
<b><u>Preferred Skills</u></b> <ul style="list-style-type: none"><li>• Patrols the streets, captures and impounds stray animals, wild game, birds, and unlicensed dogs.</li><li>• Cares for and feeds animals in the public pound and observes their physical condition and behavior.</li><li>• Contacts veterinarian when necessary.</li><li>• Captures and impounds animals suspected of being rabid and observes their physical condition.</li><li>• Destroys rabid animals in a humane way and takes their remains to State Health Clinic for analysis.</li><li>• Handles complaints regarding wild and stray animals, and licensed and unlicensed domesticated animals and investigates alleged violations of state anti- cruelty statutes.</li><li>• Knowledge of the methods used to handle and capture stray and wild animals, and birds.</li><li>• Knowledge of the types of equipment used in animal control.</li><li>• Knowledge of the common communicable diseases of domesticated and wild animals and the methods of control.</li><li>• Ability to recognize sick or injured animals and to arrange for medical care.</li><li>• Ability to handle complaints regarding animals and take proper remedial actions.</li></ul>			